



Common Council Meeting Minutes
Tuesday, May 3, 2022, at 6:30 p.m.
Chilton City Hall – Council Chambers – Lower Level
42 School St., Chilton, WI 53014

Pursuant to Section 19.84(2) and (3) of the Wisconsin State Statutes, notice is hereby given to the public, to the Tri-County News, the official newspaper of Chilton, and to those news media who have filed a written request for this notice that a meeting of the above-referenced was held at the date, time and location listed above.

This meeting was conducted both in the Council Chambers at City Hall and via remote conferencing due to a State of Emergency and federal, state, and local guidance on gatherings. Members of the public may join meeting through a Zoom link or call +1 312 626 6799 US (Chicago), Meeting ID: 970 4854 9352, Password: 434719.

Notice is hereby given that a majority of the Common Council of the City of Chilton, or a standing committee of that body were present at this meeting to gather information about the subject matter which they have decision making responsibility.

The above governmental body met to discuss and possibly act on the following agenda items as set forth below:

The regular meeting of the Chilton Common Council held at the Chilton City Hall was called to order at 6:30 p.m. by Council President Kathy Schmitzer.

ROLL CALL:

Council members Ron Gruett, Peggy Loose, Jon Kragh, Kathy Schmitzer, Robbie Seipel and Joe Schoenborn were present at roll call. Other city officials present were DPW Chris Marx, City Administrator David DeTroye, Police Chief Craig Plehn, and Attorney Derek McDermott.

Also in attendance were Rick Jaeckels, Betty Schilling, Rachel Siehs, Dan & Linda DeTroye, Randy Koehler Jr., and Kody Burg.

Those in attendance recited the Pledge of Allegiance.

AGENDA: Motion by Gruett seconded by Loose and carried by unanimous voice vote to approve the Common Council Agenda for May 3, 2022, as presented.

REPORT OF OFFICERS:

Mayor – Tom Reinl –

- The updated agenda for the Arbor Day Celebration May 10, 2022, was distributed to Council.

CITY ADMINISTRATOR - David DeTroye –

- The first of many ARPA Funds report was submitted on 4/30/22 – The city selected purchasing of police and fire apparatus for the use of funds. Reporting will continue until all funds are utilized.
- Board of Review 4/25/22 – 35 notices were sent for change of assessment. Ten were discussed at open book and through the call center resulting in four changes totaling \$93,400.00 of devaluation.
- Master Park Planning Meeting 1 was completed on 4/25/22. General ideas for Nennig, Riverside, and the Chilton Plating Property were discussed. Future meetings will involve public input.
- WWTP financing complete. Phase 1 & 2 of the mini rebuild will start in July.
- 4/27/22 Intergovernmental meeting with neighboring towns. Main discussion topic was State Road. The city will continue to do routine maintenance as needed and no major reconstruction is scheduled.
- May 4, tomorrow, I will be presenting the Hotel/Motel tax to the chamber and will be asking for their cooperation in the process of passing funds through for park and rec re-development.
- May 6 is the deadline for council vacancies. Council will be updated at the May 17 meeting.
- May 10 is the inaugural meeting of the Police and Fire Commission.

- May 11 RDA will have a public hearing for amending the role of the RDA and adding additional parcels for re-development.
- May 11 Planning Commission – 3 rezone applications
 - Jiggers purchase of property from Horst
 - Stagecoach rezoning to Residential
 - Friederich Field rezone to PUD for 25-unit development

DIRECTOR OF PUBLIC WORKS – Chris Marx –

- Spring biosolid application commenced on 5/2. Approximately 650,000 gallons were applied. Next application scheduled for August.
- Parks department started process of spring turf maintenance. Aeration and cleanup currently being conducted.
- Brush chipper is being serviced in De Pere. Expected completion in a couple of weeks.
- Epoxy floor was installed in restrooms at Klinkner Park on 5/2. Final fixture installation to be completed this week and expected to be open for use by the weekend.
- Park usage increasing as Soccer and Baseball have both begun their seasons.
- Spring memorial tree planting occurred this week.

Minutes: Motion by Gruett, seconded by Schoenborn and carried by unanimous voice vote to approve the minutes of the council meeting held on April 19, 2022.

Operator Licenses – Motion by Loose, seconded by Schoenborn and carried by unanimous voice vote to approve the operator license for Kali Schmunck which was approved by the police department.

April 2022 - Financial Statements – Motion by Loose, seconded by Gruett and carried by unanimous voice vote to approve the April 2022 financials as presented.

Payment of Bills: Motion by Schoenborn, seconded by Seipel to pay all bills.

Roll Call Vote: Gruett, Schmitzer, Loose, Kragh, Schoenborn and Seipel all cast Aye votes. 6 – 0 motion carried.

Audience Participation: None

New Business:

1. PFC (Police & Fire Commission) Committee Appointments – Motion by Gruett, seconded by Loose to approve Steven Mueller, Dexter Sattler, James Schuessler, Gary Buechel, and Dan DeTroye to the Police and Fire Commission for the City of Chilton. The inaugural meeting will be held on May 10, 2022. At that meeting, committee elections will take place. The terms of the officers are staggered between one and five years. Roll Call Vote: Gruett, Schmitzer, Loose, Kragh, Schoenborn and Seipel all cast Aye votes. 6 – 0 motion carried.
2. 7th Grade Recycling Expenditure – May 12, 2022, Field Trip – Motion by Schoenborn, seconded by Loose to approve usage of the Recycling Reserve Account # 53724-790 for costs associated with the 7th Grade recycling field trip. It is anticipated to cost \$1,500.00 for food, bussing, and payroll charges for preparation of the event. Roll Call Vote: Gruett, Schmitzer, Loose, Kragh, Schoenborn and Seipel all cast Aye votes. 6 – 0 motion carried.
3. Koehler Property Tiling Project – TID 6 – DPW Marx explained the project to the council. The city in good faith would like to assist with TID 6 funds to install additional measures that could potentially better serve the farmland to keep stormwaters from crossing the Koehler property in the event the future stormwater pond overflows. The current drainage area is naturally existing, and the city is not responsible for any additional infrastructure. DPW Marx informed the council that two quotes were presented by G&H Trucking and Excavating. A quote for \$25,954.00 to install 18-inch tile, and a quote for \$17,206.00 to install 12-inch tile. Administrator DeTroye advised the council that additional options exist which is to pay for nothing, and or also contribute \$15,000.00 to the project cost as this is what

was discussed and potentially offered to the family as a good will gesture on behalf of the city. Council President Schmitzer read an email from Mayor Reinl that also supported the \$15,000.00 proposed expenditure. Randy Koehler Jr. was in attendance and was asked his thoughts. Koehler insisted that the best option was the 18-inch tile, and that the family does not expect to have to pay anything to solve the issues being created by future development. He went on to say the future development will create bigger issues. Council member Gruett clarified that the city is not responsible for remedy as this is a natural course for the water. After further discussion and clarification, a motion was made by Schmitzer, seconded by Seipel to approve \$15,000.00 of TID 6 funds to assist the Koehler family with adding additional tiling in their farmland. Payment is to be made upon completion of the project with the scope of the project to be determined by the Koehler family. Council member Kragh asked if this move made sense, claiming the 18-inch tile would solve all the issues. Council member Loose clarified the financials associated. Council member Schoenborn explained that the city is offering the \$15,000 towards the project and the work to be completed can be decided by the family. Roll Call Vote: Gruett, Schmitzer, Loose, Kragh, Schoenborn and Seipel all cast Aye votes. 6 – 0 motion carried.

4. 2021 Chilton Police Department Annual Report – Police Chief Craig Plehn gave an overview of the 2021 Annual Report.
5. Discussion/Update of Police Department Staffing – Police Chief Craig Plehn – Chief Plehn gave the council an update of police staffing.
6. Motion by Schoenborn, seconded by Loose to move into closed session under WI Statutes 19.85 (1) (c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Roll Call Vote: Gruett, Schmitzer, Loose, Schoenborn, Kragh, and Seipel all cast Aye votes. 6 – 0 motion carried.
7. Motion by Loose, seconded by Schoenborn to return to open session. Roll Call Vote: Gruett, Schmitzer, Loose, Schoenborn, Kragh, and Seipel all cast Aye votes. 6 – 0 motion carried
8. Motion by Schoenborn, seconded by Kragh to extend a conditional offer of employment to Fernando Orozco to fill a full-time police officer position. The position would be available upon his graduation on May 22, 2022, and employment is also dependent upon background checks and physical testing. Roll Call Vote: Schmitzer, Gruett, Kragh, Schoenborn, Loose, and Seipel all cast Aye votes. 6 – 0 motion carried.

Communication:

1. April Building Permit Summary was distributed.

Adjournment: Motion by Loose, seconded by Gruett to adjourn at 7:32 pm.
Unanimous voice vote and carried to approve.

Meeting Minutes Prepared by:
David DeTroye
City Administrator/Clerk/Treasurer